

Accenture Document Composer

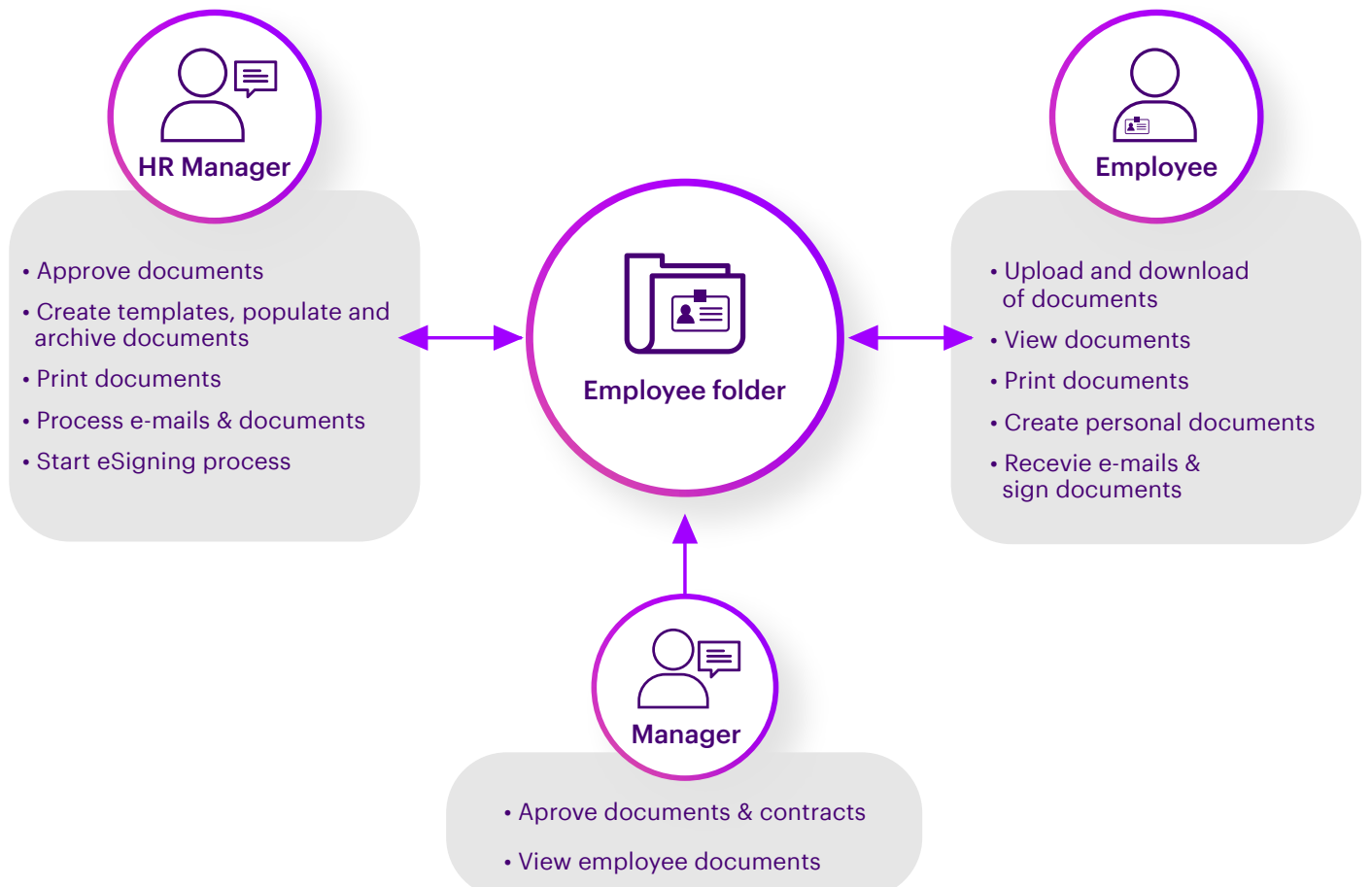


Document creation and filing in SAP Successfactors made easy

Life is change and adaptation. As companies' businesses and workforces evolve, HR departments must find new ways to effectively meet growing demands. For some time now, HR departments have relied on technology to improve their performance in this volatile environment.

Digital technologies are shaping the work in human resources today and enable completely new ways of providing employee services. For example, processes that were previously

organized centrally can now be carried out by employees and managers themselves. Processes in Human resources can also be made much more dynamic and agile and embedded in day-to-day business. This significantly reduces the time spent on routine processes and administrative tasks. And it enables HR departments to use software as well as new IT solutions to make their work not only more efficient but also innovative and to further streamline processes.



Accenture Document Composer simplifies the creation, filing and distribution of HR documents and correspondence. Users can easily create, manage, and merge templates with data from SAP SuccessFactors modules. Accenture Document Composer is an extension for SAP SuccessFactors on the Business Technology Platform. When used, all sensitive HR data remains in the SAP data centers. Reporting functions provide an overview of various key figures such as template usage or document volume. These are important for continuously improving the relevant HR processes.

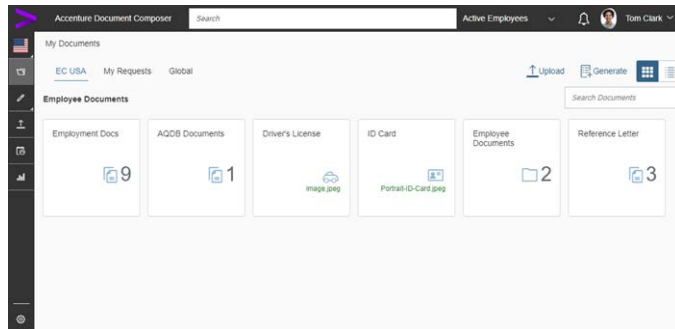
Your benefits

- **Employee folder:**
All employee-related communication and documents are stored and displayed in one place. Self-service function enables employees to download, upload or generate predefined documents. HR can generate various employee documents, store and upload them to the folder.
- **Intelligent document creation:**
Documents are easily created manually or automatically as single documents or mass documents, based on the event of data change in SAP SuccessFactors. Data is read from SAP SuccessFactors and merged into the document at the time of creation.
- **Unrestricted confidentiality:**
The relevant permissions from SAP SuccessFactors are inherited to ensure confidentiality.
- **Integrated eSignature Solution:**
Sign documents via DocuSign or Adobe Sign with ease. Once signed, the contract is automatically saved either in the employee folder or in SAP SuccessFactors.
- **Efficient ServiceNow integration:**
Through the integration, users can raise and edit ServiceNow tickets that then automatically generate documents in Accenture Document Composer. Afterwards these documents are automatically uploaded to the employee folder or the ServiceNow system.
- **Advanced text editor:**
Templates are easier to create, edit and format. By entering a "hashtag", data fields from SAP SuccessFactors are inserted intuitively and without any need for programming.

Human resource management made easy

Learn how Accenture Software for Human Capital Management solutions can help you increase productivity in your business. Our solutions, many of which are cloud-enabled, can help you do the following:

- Test, migrate and consolidate
- Ensure Data Quality and Auditing
- Visualize



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About Accenture

Accenture is a leading global professional services company that helps the world's leading organizations build their digital core, optimize their operations, accelerate revenue growth and enhance services—creating tangible value at speed and scale. We are a talent- and innovation-led company with 774,000 people serving clients in more than 120 countries. Technology is at the core of change today, and we are one of the world's leaders in helping drive that change, with strong ecosystem relationships. We combine our strength in technology and leadership in cloud, data and AI with unmatched industry experience, functional expertise and global delivery capability. Our broad range of services, solutions and assets across Strategy & Consulting, Technology, Operations, Industry X and Song, together with our culture of shared success and commitment to creating 360° value, enable us to help our clients reinvent and build trusted, lasting relationships. We measure our success by the 360° value we create for our clients, each other, our shareholders, partners and communities. Visit us at [accenture.com](https://www.accenture.com).

Accenture Software for Human Capital Management (HCM) has more than 25 years of experience providing software solutions to deliver modern HR. We serve more than 2,000 customers in 48 countries. Our product portfolio specializes in software and apps for SAP ERP HCM and SAP SuccessFactors, including five certified apps in the SAP Store. While our 150 specialists in software development, product management, support and testing help HR teams to make the transition to working more efficiently and effectively, raising productivity and driving better business outcomes.

Contact

For more information on Accenture Software for Human Capital Management visit:
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