



# ACCENTURE DOCUMENT COMPOSER IS MAKING HR HAPPEN

## VIDEO TRANSCRIPT

### MAKING HR HAPPEN

#### Accenture Document Composer

Are you looking for a user-friendly way to create, distribute and store HR documents and correspondence? Accenture Document Composer offers you a unique, state-of-the-art way to generate documents in just a few easy steps, automate workflows when using them, and store them and other external documents in centralized Employee Folders.

For example, in recruiting, time is of the essence when sealing a deal. Candidates get a great impression and new hires a good start when they see superior user experiences and quick, easy workflows.

Accenture Document Composer offers both. When the right candidates are found, recruiters like Lorna can easily onboard them.

She just selects the position and the candidate's name, and on selection an offer letter template instantly opens and prepopulates with all the candidate's profile information. She then sends it directly to the candidate for e-signing.

After the candidate e-signs it, Lorna receives the document and stores it in the new hire's Employee Folder. And, presto, deal sealed.

Documents like employment contracts offer and bonus letters are all stored in one place: the Employee Folder. Self-service capabilities also enable employees to generate documents for which retention guidelines ensure GDPR compliance.

The Employee Folder facilitates a structured view of the stored documents based on configurable document types freely definable to reflect your requirements.

Accenture Document Composer is built on the SAP Business Technology Platform as a cloud-native application and all documents reside in SAP SuccessFactors, where they remain in the right hands – both from a permissions and self-service perspective.

Accenture Document Composer is part of Accenture's portfolio of Software for Human Capital Management.

Find out more about how Accenture is making HR happen.

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